



FATHER MULLER MEDICAL COLLEGE, MANGALORE
Father Muller Road, Kankanady, Mangalore-575002

PROCEDURE TO APPLY FOR CONVOCATION DEGREE

Students who have completed their studies as on 31.12.2011 are eligible to apply for CONVOCATION 2012 DEGREE. Last Date to submit the filled in application form to the College Office : 20.01.2012.

1. Fill in the Convocation Degree form – either available on RGUHS website (www.rguhs.ac.in) or in the College office.
2. Paste one black and white passport size photograph on the application form and enclose the following along with the application:
 - a) One black and white passport size photograph
 - b) Attested copies of Mark Cards and Internship Completion Certificate.
 - c) Original Challan for Rs.100/- towards Postage charges.
3. Procedure for payment of Rs.100/- towards Postage charges
 - a) Log on to www.rguhs.ac.in
 - b) Click on Finance Section
 - c) Download the Form No. 2
 - d) Fill Rs.100/- in the Others Column – specify as postage charges
 - e) Pay the fees in any State Bank of Mysore branch and enclose the challan along with the Degree application.
4. Procedure for payment of postage charges where there are No State Bank of Mysore branches:
 - a) Log on to www.rguhs.ac.in
 - b) Click on Finance Section – details are available.